

Minutes
All Saints' Infant School PTFA
Monday 22nd October 2018 at 8 pm at the Duke Wellington, Matlock

Present: Pippa Blackmore, Vicki Hopkinson ,Rachael Hughes (secretary) Adrian Riley, Sally Roberts, Laura Smith, Cheryl Troughton, Mr O'Connell (Headteacher)

Apologies: Stu Bartlett (treasurer) Marie Duncan, Charlotte Booker

Minutes of the last meeting

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Agenda item	Notes	Actions
Events Discos Christmas Disco Tuesday 4 th December 2018 Spring disco Thursday 4 th April 2019	Provide glowsticks and drink and biscuit for children	All note the date and check availability Ady available to do the disco Ask Stu if he is able to do the tickets Sally to run a game or dance at the disco Sally to investigate sourcing of glowsticks All note date
Christmas craft sessions Tuesday 11 th December 2018 Wednesday 12 th December 2018	Decided to have 2 dates due to the popularity of the event last year. Need to make it a simpler than last year for ease	All note the date and check availability. Decide what crafts we are going to do Restrict the sales to 60 tickets per session??
Raffles Decided to have a summer raffle instead of the Christmas one this year		Rachael to sort out the license Ask Marie for numbers of tickets printed.
World Book Day 7th March 2019	Due to the success of the Usbourne book event in 2016 we will be running this event again. Beth Donovan is the Usbourne contact	Pippa to speak to Beth about the event. The juniors may be interested in running a joint event
Summer Fair Friday 5 th July 2019		Rachael to contact BBQ people to check availability

Charity status	If the PTFA becomes a charity we may be able to access grant funding and money from a local councillor	Sally to investigate further
Newsletter	Good idea to let parents know dates and forthcoming events.	Rachael to draft a newsletter once all the dates have been confirmed
Website	Any changes to the PTFA webpage can be done through Mr O' Connell	Rachael to look at the website and send amendments to Ben
Facebook page	We need to ensure that the facebook page is used for PTFA business only	Pippa and Cheryl to look into this
Store Cupboard	It would be a good idea to look at the storage cupboard to see what stock we have	Vicki and Ady volunteered to do this

Date of the next meeting : Tuesday 13th November 2018 at 7.30 pm at the Sycamore Pub

Items following the meeting

- A handover meeting with Marie Duncan and Sally and maybe Pippa to be arranged in October Half term
- Councillor funding is between £100 and £1000 and we need to say what exactly the money will be spent on. Maybe a sofa for the library? Any other ideas please bring along to the next meeting